

MEETING MINUTES  
CALVARY LUTHERAN CHURCH COUNCIL  
August 23, 2016  
6:30 p.m.

Members Present: Susan Beacham, Rick Bode, Jim Borowick, Pete Duelo, Dave Eshelman, Carl Geving, Linda Glass, Rich Graversen, Steve Hagstrom, Dan Hanson, Heather Hetzler, Julie Holmen, Heather Hosfield, Marisa Houghland, Tim Johnson, Anne Kaluza, Dave Kufahl, Scott Madson, Christine Olkives, Connie Otto, Jeff Pedersen, Craig Recknagel and Carol Rudd.

Staff Present: Jason Beaver, Jerry Gates, Pastors Jeff Krogstad, Jose Macias, Jason Roton and Carol Skjegstad.

Members Absent: Craig Anderson, Paul Carlson, Suzanne Kersten, Cory Maass, June Mattson, Philip Nelson, Steven Opheim and Lisa Reesnes.

Devotions: Craig Recknagel

- 1:10- Pleasing men or God? How is that facet of your life pointing to Christ? When you are all alone in the car? Internet article about politics? Gossiping in a group of friends? Are those oarsmen leading you to Christ?
- Jesus in the storm story - Mark 4:40 – of what are you so afraid? Do you still not have faith? There will always be waves, the oarsmen will be off, but to get them back in sync we need to look to Christ and trust in him. Mother T- God has not called us; he has called us to be faithful.

Endowment Board: Karen Leighton

- Four items approved by endowment board and presented to the council for final approval.
- Rich Graversen asked “How was the endowment money distributed this year? What funds do we have left for the rest of the year?”
  - Jerry Gates/Karen Leighton They plan for quarterly requests
- Craig R. asked, “Have you spent all of the money?”
  - Jerry G./Karen, “If money isn’t spent it is left in the endowment and it grows. There is still money left to fund for the rest of the year”
  - Jerry G.-traditionally our goal has been to spend about 10% of the fund each year.
- All items approved

Approval of Minutes of June council meeting

- Minutes approved

Financial report

- Given by Jerry Gates

## Executive Director Update

- Staff Core values
  - Jason to provide summary of staff discussions
    - Staff created
    - Staff was asked, are you willing to be held accountable and hold others accountable to these?
- Church Management System
  - Our current system is ACS, however because it is not a single, all encompassing solution we also use ServiceU, Kindrid, SimplyGiving, CampaignMonitor, etc. All of which require some level of manual data entry processing. With the implementation of Elexio we are reducing the number of systems listed above to a system that offers the same or better capabilities in one tool.
  - Elexio is the system we would like to be using.
  - No contract has been signed
  - Preparing for a November roll out
  - It will be an approximate monthly saving of \$500
  - Monthly fee is approximately \$500
  - \$10501- implementation fee
- Staff Reviews should be done by the end of the month
- BCWI- Sept 19-30
- Open Positions
  - Matt Bromander was hired as the Facilities supervisor
  - Child Care positions available: infant and Pre-K positions
- Guest Experience Sign-up

Atrium table FAQ discussion: How do we best review FAQ's before they go to the congregation?

- Overview of FAQ process given by Dave Kufahl
  - These questions and answers are more based on "tribal knowledge."
  - Questions or comments about how this is handled?
- Jeff Pedersen: who writes the answers?
  - Dave K.: "Pastor Jeff and Jason Beaver create the document based on the questions"
  - Marisa Houghland (who has created the documents in the past): "I found creating this document was mostly about finding the right staff member to find the right answer."
- Pastor Jeff: "Was this helpful for those that were at the table?"
- Dave K: "I have found this helpful when I have manned the table"
- Connie Otto: "Yes it was helpful and helpful to be held accountable."
- Scott Madson: "Yes it is helpful."
- Dave Eshelman- "I didn't use it but helpful to refresh my memory about issues that we encounter?"

- Christine Olkives – “Do we all get a copy?”
  - Dave K- “Yes, everyone should have received it in an email. We can send out new copies if you need.”
- Dave K.: “Early October is the next table assignment. Sign-ups will come out at our next meeting.”

Annual meeting reminder: Tuesday, October 25<sup>th</sup>: 7PM

- A reminder that elections will be held
- 13 people up for council
- 7 out of 10 positions for nominating committee
- A reminder that we will be voting for the Executive committee members at large at our next meeting

Executive Committee meeting minutes

- Meeting minutes will be provided for transparency purposes
- No personnel information will be included in these minutes

Prep for upcoming Governance discussion

- Jim B. provided history of process in entirety
- Discussion has been tabled since April 2015
- Dave K: “The intent tonight was to bring everyone up to speed about this process.”
- Call for questions
- Pastor Jeff: “There is a change needed to background document, 2014 to 2015.”
- Anne Kaluza asked a question related to the statement “the council wasn’t being used effectively.”
- Dan Hanson and Christine O.: “What would the board of directors replace?”
  - Jim B. “The council and the EC”
- Rich G.: voiced concerns that the governance proposal is moving from a democratic structure of governance to a more totalitarian governance.
- Christine O.- “What is the action that we need since the motion has been passed?”
  - Jim B.- “We need changes to the list of members and reaffirm this direction”
    - For this to be successful, we need a lot of communication with council and congregation. Council will need to decide how we move forward and how they will approve the piece of the process
- Rick Bode - “Can we pick a date for a vote?”
  - Jim B. “At this time we cannot pick a date for a vote.”
- Connie O.: “What measures will be taken to bring the council up to speed with legal documents? “
  - Jim B.: “We will all have to spend a lot of time with the constitution. We would bring pieces of change to the council and only the final product to the congregation.”

Updating Grace Place check in area

- Given by Pastor Jason
- Guest experience connection point has been created for guests
- We will also have Kids Connection Point (KCP)
  - This will provide a more secure area for pick up and drop off
  - We will be painting that area to make it more kid friendly
    - Deuteronomy 6:5 will be painted on the wall
    - Grace Place core values painted on the wall
- Christine O.- “How many places will there be for check-ins; concern about business on Sunday mornings”
  - Pastor Jason: “There will be many people available for check-ins, eventually it will be hand held.”
  - “Grace place will be open at 8:45 and again 10 for parents”
  - “We need as many volunteers as possible to do this”

#### Pressing on 2.0

- Pressing on 2.0 - September 18
  - Pastor Jeff gave an overview
    - Discipleship pathway will be discussed. How do we help people from the on ramps to a growing relationship?
      - Cells and DNA groups will be highlighted. A call for new groups will be happening in January and September of 2017
      - We were reminded that we as members (not just staff) have a task to lead people into a growing relationship with Jesus
    - We will be focusing on stewardship three Sundays in November

#### Final report from Jim Pence coaching

- Review of process and documents given by Pastor Jeff
- Dave E. “Will this be sent out to the congregation?”
  - Pastor Jeff: “I believe the Executive summary should be made available to the congregation at Pressing on 2.0. “
    - Encourage you as you read through this document to ask people to contact Dave and Jeff regarding questions
    - Rich G. Expressed his concerns about the document contents and created a rebuttal document. He welcomed council members to look at it.
  - Marisa H.: “Will this be on the agenda for the September meeting?”
    - Dave K and Pastor Jeff: “Yes, it should be”

Next Council meeting: 6:30 p.m., Sept 27, 2016